

Tuesday 25th August, 2020

Reminders for September

Dear Parents/carers,

September is nearly here! We hope that you have had a good holiday and the children are excited to get back to school to see their friends and continue with their education.

In terms of return dates and procedures please note the following:

Drop off and collection points from September: Entrance and exit times

Children will be given an allocated way into/out of school. They need to be left at/collected from the gate. There will only be two gates to access the school and a member of staff will meet children on these gates. In some cases, this will mean that you need to use a different gate than normal. Please ensure that only one adult comes to school and please do not wait near the gates, as we must maintain social distancing. Parents will not be able to come on to the site unless there is a planned meeting or an emergency.

Years	Gate	Entrance/exit	Arrival	Departure
EYFS	Coppice Road gate	Main Reception	8.45am	11.45/ 3pm
Year 6	Coppice Road gate	Main Reception	8.30am	2.45pm
Year 1/2	South Street gate	Playground door	8.30am	2.45pm
Year 3/4	South Street gate	Playground door	8.45am	3pm
Year 4/5	South Street gate	Playground door	9am	3.15pm

Covid Information

Please note that the strict hygiene standards we implemented in the summer will still apply. As we are able to have normal class sizes now, children will be with their usual class but they will not mix with other year groups.

- Children will be expected to wear their uniform from September. Information on ordering this has been sent out, but please contact Mrs Freeman if you need more information.
- Children are expected to attend on a daily basis and the normal procedures around attendance will resume, including fixed penalty notices. There is no rota in place – every class is returning to five days a week.
- Children will be able to bring packed lunches again or have school meals, but packed lunches must be brought in with the child at the start of the day. The containers must be cleaned thoroughly, on a daily basis. If you are unsure of lunch choices or wish to change your preference, please call school Reception on **Tuesday 2nd September** and Mrs Freeman will be able help you.
- On PE days, children should come to school/go home in their kits.
- There will be staggered timings across school for start of the day, break times, lunch times and the end of the day.
- Children will be able to bring reading books home.

In September, if your child is showing symptoms of COVID 19, you should apply for a test for them and inform school of the results. They should not attend school whilst they are awaiting a test or their results. If anyone else

in the household is showing symptoms or has been tested, please let us know. If children become ill at school, we will call you and ask you to collect them for testing.

Please note that whilst we open on **Wednesday 2nd September for pupils**, school is open to staff on Tuesday 1st September. So, if you have an urgent query you will be able to speak to someone on Tuesday.

Please find the answers to some key questions below.

Kind regards,

Yours sincerely,

Mrs. Jo Sercombe

Head of Academy

Important Information

Attendance	Normal attendance procedures will be in place. You should call school if your child is too ill to attend. Normal thresholds for attendance enforcement will resume.
Class sizes	Class sizes will return to normal, but children will remain in their class groups and will not interact with other classes for the time being.
Uniform	Children should wear their school uniforms as normal. Year 6 will receive their free school tie on their first day.
Belongings	Children are able to bring essential items into school e.g. coats, hats, lunchboxes, reading books, pencil cases, etc. The children should be the only person to touch these items and they should be cleaned regularly. Initially, we will provide cups for drinks, but we will review this once the children have settled in.
Lunches	Lunches will go back to normal. Packed lunches must be brought into school – they cannot be brought into school later in the day. School meals should be paid for on Parent Pay if you do not qualify for free school meals.
Medical and contact information	Please return the contact and medical information sheet that will be sent home/ If your child requires medicine in school, you will need to complete a new form authorising this, for the new academic year.
Temperature checking	Children will have their temperatures checked on entry to academy.
Social Distancing	Parents are expected to maintain social distancing - all children must be collected from the assigned exit point. Only one person should come to school to collect their children.
COVID Symptoms or positive testing	Please note that during this time, it is important that parents inform us if a child is showing symptoms or if anyone else in their household has tested positive for COVID.
Permission to walk home	Previously, from Y3 pupils have been allowed to walk home on their own, with their parent's permission. From September, only child in Year 4 and above can walk home alone if they have permission, but pupils in Year 3 will still need to be collected. Until a new slip is received, last year's consent will be in place.
Queries	If you have any queries, please contact the school on 722216 and we will be happy to answer any queries.